UNIVERSITY OF HAWAII AT MANOA

CAMPUS CENTER BOARD ACTIVITIES COUNCIL

Meeting Agenda

Monday, September 16, 2013

CC 309 - 5:00 PM

1. Attendance
2. Call meeting to order at \_\_\_\_\_.
3. Standing Items
   1. Minutes - September 9, 2013
      1. Accept minutes as amended in Google Docs.
   2. Agenda - September 16, 2013
      1. Accept agenda as presented.
4. Old Business
   1. Evaluative Recap of Bingo Night (9/13/13)
      1. Start:
      2. Stop:
      3. Continue:
      4. Change:
      5. Attendance:
5. New Business
   1. Fall 2013 Event Updates
      1. Karaoke Night (9/20/13)
         1. Lead: Jennifer
         2. Co-Lead: Brysa
         3. Event Overview:
         4. Meeting Time and Place:
         5. Assign AC Member Tasks:
      2. SPAM Family Happy Hour Co-Sponsorship (9/25/13)
         1. Liaison: Tory
         2. Promo Item Proposal
      3. Movie Night: *Monsters University* / Create-a-Bear (10/4/13)
         1. Movie Night
            1. Lead: Taylor
         2. Create-a-Bear
            1. Lead: Jennifer
            2. Co-Lead: Roanne
      4. Going Green 2 Da Game (10/9/13)
         1. Lead: Lei
         2. Co-Lead: Jennifer
   2. CSO Installation Ceremony Reminder
      1. Wednesday, September 25, 6-8:30PM, Campus Center Ballroom
   3. Spring ‘14 Schedule
      1. New Ideas
   4. AC Meeting Agenda and Minutes Timeline
   5. AC Retreat Mahalo! (Tory Watanabe)
      1. KS Beach House Evaluation - Data collection
      2. Evaluations due to Tory by 5:00 PM on Monday, September 23
   6. Copy Requests: Policies and Procedures (Tory Watanabe)
   7. ACUI Region 15 Conference Info Meeting (Stephanie Welin)
      1. Monday, September 23
      2. Following the CCB General Meeting (~7PM)
      3. CC 309
   8. AC Office Updates
      1. EA desk & Members desk have been switched
6. CCB Updates
   1. Space Reallocation Proposal
7. Upcoming Events
   1. Karaoke Night (9/20/13)
   2. SPAM Family Happy Hour Co-Sponsorship (9/25/13)
   3. SLD Facilities Golf Tournament (9/27/13)
   4. Movie Night: *Monsters University* / Create-a-Bear (10/4/13)
   5. Going Green 2 Da Game (10/9/13)
   6. Movie Night: *Iron Man 3* (10/11/13)
8. Advisor Comments
   1. Continuing Education: AC Training
      1. In Meeting, Out of Meeting
      2. Outdoor Rec Opportunities
      3. SLD Teams Course

1. Reminders
   1. September self evaluations will be due on Monday, September 30 by 5PM. They are to be emailed to Camille. Reminder: We will be using the new, revised stipend evaluation form starting this month.
   2. Be prepared for every AC meeting by having a writing utensil, your meeting notes/minutes, paper, and your planner/calendar.
   3. Wear your AC shirt, AC ID badge, and closed toe shoes at all AC events. If you have long hair and are managing, working around food, please make sure to put it up during AC events.
   4. If you need help don’t forget to ask! We’re all working together.
   5. **Next Meeting**
      1. **Monday, September 23, 2013 - 5 PM - HEM 215**
         1. The AC meeting room will always be open half an hour (4:30PM) before the start of each AC meeting for AC members’ committee meetings.
2. Meeting adjourned at \_\_\_\_\_.